

CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE MEETING OF
February 25, 2010

Directors Present: Moreau, Flynn, Doane (by phone), Johnston, Overlock, Peretti, Hoffner, Hoppin (by phone), Alves (left at 9:15 am), Donoghue

Directors Absent: Bonebakker, Crowley

Others Present: Mac McKone, Mark Hall

Staff Present: Berg, Mavodones, Sawtelle, C. Gildart, Horr

1. Call to Order: The Board meeting was called to order by President Flynn at 7:45 a.m. President Flynn noted that the meeting is being recorded.
2. Approve Minutes of the January 28, 2010 Board of Directors meeting: Peretti moved, Hoffner seconded and the vote was unanimous to accept the minutes of the January 28, 2010 Board of Directors meeting
3. Treasurer's Report: Overlock reviewed the January financial statements noting that there was nothing unusual and the numbers remain positive. He also reported that the Finance Committee has kicked off the budgeting process and will hold a special Finance Committee budget meeting on Wednesday March 17th.
4. General Information Reports:
 - a. President's Report: Board President Flynn had nothing to report.
 - b. Committee Reports:

Operations Committee member Matt Hoffner reported that Diamond Cove is asking for an additional morning boat during the summer 2010 sailing schedule, this item is on the agenda and will be discussed later in the meeting.

Sales and Marketing Committee Chair Scott Johnston reported that the Inter-island cruise was a success and that we are moving forward with collaboration with AAA.

Government Relations Committee Chair Chris Hoppin reported that the committee will meet on Friday March 19th. The committee is made up of both Board Members and members of the public.

Rate Structure Committee Chair Frank Peretti noted that at the last meeting they discussed senior citizen monthly and annual passes and continued the discussion of one way ticketing. He also noted the subject of e-ticketing will be taken up by the operations committee.
 - c. Staff Reports: The Operations update is included in the Board package.
 - d. Wharf and other DOT reports: Sue Moreau reported that Hank will be coming to MDOT in the next couple weeks. She also gave an update on the bid process for the new boat.
5. Public Comment: Mark Hall stated that during the previous administration that the decision was made to build a new boat the same size and scope as the Aucocisco, he is concerned that the new boat will cost more to paint, crew, maintain, etc. He is also concerned about outsourcing some of the maintenance

functions when we have maintenance folks on staff. Nick Mavodones stated that the stimulus funds that were available were for shovel ready projects, the Aucocisco plans were the only shovel ready plans available at the time and given that Federal ear-marks are drying up this might be our last chance to acquire federal funding. As for outside vendors, we revisit the plan at budget time every year and currently feel the plan we have in place is cost effective. Frank Peretti raised the issue of the comfort of the Aucocisco and Nick commented that there have been minor modifications made in the design, one being different material for seating. Sue Moreau commented that the State's role is to facilitate what CBITD desires and that is what was done in this case. When the proposal was put in MDOT wrote the application, had communication with Federal Highway, and met with personnel to make sure everything was in application that needed to be. It needed to be done quickly, MDOT did was needed to be done, and the funding was secured. Bill Overlock commented that as a result of a survey done several years ago, the public wanted smaller, faster boat. However, when you are presented with getting a free boat, without figuring in operating expenses, it was something the board couldn't walk away from.

6. Business:

a. Discussion of subsidized, additional, morning service to/from Diamond Cove during the 2010 Summer Sailing Schedule.

Matt Hoffner presented a proposal to the board, which had received unanimous approval at the Operations Committee meeting in January, for additional Diamond Cove service. The proposal would add a 6:00 a.m. departure from Portland (6:30 a.m. from Diamond Cove), Monday-Friday, during the summer schedule only. It would also include a 7:30 a.m. departure from Portland with a proposed stop at Long Island and then an 8:00 a.m. departure from Diamond Cove before arriving in Portland at 8:30 a.m. on Sunday only. Also included in the proposal was a change in the drop sequence for the 7:45 a.m. Portland departure. Bill Overlock will run this by Long islanders before a decision is made on this piece of the proposal. Hoffner also stated that there would be a \$5000 subsidy from the Diamond Cove Home Owners Association to help cover the \$9500 estimated expense of the additional service. Dan Doane pointed out that this is a trial for the 2010 summer season and an analysis would be done next fall to determine incremental revenue and if a subsidy would be needed in 2011. Overlock moved and Peretti seconded and the vote was unanimous to accept the proposal for the additional subsidized service to Diamond Cove.

b. Discussion of the General Manager's Objectives for the first six months.

The personnel committee created goals with specific, measurable objectives for General Manager's first six months. Overlock moved and Hoffner seconded and the vote was unanimous to accept the goals presented by the personnel committee.

c. Executive Session

i. Discussion with counsel on the terms of the District's lease with the City of Portland pursuant to 1 M.R.S.A Section 405(6) (C) and

(E):

Peretti moved and Flynn seconded and the vote was unanimous to go into executive session. Johnston moved and Peretti seconded and the vote was unanimous to come out of executive session.

- ii. Discussion with Labor Consultant on collective bargaining pursuant to 1 M.R.S.A Section 405(6) (D): Hoffner moved and Peretti seconded and the vote was unanimous to go back into executive session. Hoffner moved and Overlock seconded and the vote was unanimous to come out of executive session.

7. New Business:

- a. Discussion of three proposals submitted to PACTS for public transportation set-aside

Hoffner moved and Overlock seconded and the vote was unanimous to accept the proposals for the PACTS public transportation set-aside.

8. Workshop: There were no workshop items

9. General Announcements:

- a. Scheduled meetings:

Operations Committee: Thursday March 11th at 7:45 a.m.

Finance Committee Budget Meeting: Wednesday March 17th at 7:45 a.m.

Government Relations Committee: Friday March 19th at 7:45 a.m.

Sales and Marketing: Tuesday March 23rd at 7:45 a.m.

Finance Committee Meeting: Wednesday March 24th at 7:45 a.m.

Board of Directors Meeting: Thursday March 25th at 7:45 a.m.

10. Adjournment: Doane made a motion to adjourn, Hoppin seconded and the meeting was adjourned at 11:00 a.m.

Respectfully submitted by: _____

Dan Doane, Clerk