

**CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING OF
APRIL 26, 2018**

Directors Present: Murray, Robinson, Crowley, Flynn, Overlock, Doane, Clark, Burr, Johnston; via phone: Hayes

Directors Absent: Pellerin, Braden

Public Present: None

Staff Present: Berg, Gildart, Pottle, Greven, Higham

1. Call to Order: The Board meeting was called to order at 7:45 AM by President Flynn, and he noted that the meeting was being recorded.
2. Approve the minutes of the March 22, 2018 Board of Directors meeting: Doane moved to approve the minutes of the March 22, 2018 meeting, Murray seconded and the vote was unanimous and the motion passed.
3. Business:
 - a. Consideration and action regarding the revised FY2018 Budget
Crowley moved for the Board to accept the FY2018 Mid-Year Budget Update as presented, and Robinson seconded. After discussion, the vote was unanimous and the motion passed.
4. Workshop: Elek Miller from Drummond Woodsum gave a presentation on Freedom of Access Act Training
5. Treasurer's Report: Overlock reported that the revenues for March were favorable to budget by 12% and expenses were unfavorable by 3.8%. Variances for the month were mostly due to the delay in the Maquoit at the shipyard and Personnel expenses from Union negotiations. For YTD, revenue is 19% ahead of budget. The passenger, vehicle and freight revenue trends continue.
6. General Information Reports:
 - a. Committee Reports:
Operations Committee: Committee Chair Doane reported that the committee met on 4/19 but had no quorum. Agenda included discussions on monthly pass for animals, 4th of July vehicle pricing and projects update.
Finance Committee: None
Sales & Marketing Committee: Berg reported that CBL is on the cover of Visit Portland, and received their Beacon award, and we have a new 2018 CBL cruise brochure
 - b. Staff and Projects Reports:
General Manager's Report: None
Operations Manager's Report: Mavodones reported that we hope to have the Maquoit back from the shipyard in two weeks.
 - c. Wharf and MDOT Reports: Pottle reported that the work on Peaks Island dock is taking longer than expected.
 - d. Projects Update: Pottle reported that there are various upcoming meetings for Phase II; there is a final design meeting today and an informational public meeting next week.
7. General Announcements
 - a. Establish next meeting dates:
 1. Executive Committee: Thursday, May 3 at 7:45 AM
 2. Operations Committee: TBD
 3. Board of Directors: Thursday, May 17 at 7:45 AM
 4. Finance Committee: No meeting planned
 5. Sales & Marketing Committee: No meeting planned
 6. Government Relations Committee: No meeting planned
 7. Pension Committee: No meeting planned
 8. Personnel Committee: No meeting planned
 - b. Correspondence
8. Public Comment: None
9. Adjournment: Murray moved to adjourn, Doane seconded and the vote was unanimous to adjourn at 8:49 AM

Respectfully submitted by: _____
Robin Clark, Clerk