

**CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING OF
November 15, 2018**

FILE

Directors Present: Burr, Overlock, Crowley, Luedke, Clark, Wentworth, Flynn; By phone: Johnston, Doane
Directors Absent: Murray, Hayes, Pellerin, Braden
Public Present: L. Penalver, J. Hoffman, B. Harville, T. Lloyd, A. Rosenberg, C. Myers, J. Halliday, S. Stankowiz, R. Schaeffer
Staff Present: Berg, Pottle, Greven

1. Call to Order: The Board meeting was called to order at 7:46 AM by President Flynn, and he noted that the meeting was being recorded.
2. Approve the minutes of the October 25, 2018 Board of Directors meeting: Overlock moved to approve the minutes of the October 25, 2018 meeting, Johnston seconded and the vote was unanimous and the motion passed.
3. Business: Berg read the introduction of the election process that was included in the Board packet.
 - a. Accept Clerk's certification of the election results
 - i. Crowley moved to accept the Clerk's certification of the election results, Luedke seconded and the vote was unanimous and the motion passed.
 - b. Qualification of newly elected Directors (swearing in)
 - i. Assistant Clerk Burr swore in the newly elected Directors: Doane, Overlock, Luedke, Wentworth and Clark
 - c. Nomination of new Board Officers
 - i. The nominating committee nominated the existing slate of officers. There were no other nominations. A vote was taken by secret ballot and the nominated slate of officers was approved unanimously.
 - d. Election and qualification of newly elected Board Officers (swearing in)
 - i. Clerk Clark swore in the newly elected Officers: Flynn, Johnston, Doane, Overlock, Burr and Clark
4. Workshop: None
5. Treasurer's Report: Overlock reviewed the October 2018 financials and noted that they were preliminary due to the early meeting date. No discussion followed.
6. General Information Reports:
 - a. Committee Reports:
 - i. Operations Committee: There was no Operations Committee meeting.
 - ii. Finance Committee: There was no Finance Committee meeting
 - iii. Sales and Market Committee: Johnston reported on the recent committee meeting. Berg mentioned the Parade of lights scheduled for December 15. No discussion followed.
 - b. Staff Reports:
 - i. General Manager: Berg reported on the status of the lease, PVA regional meeting, Medical insurance renewal and the Administrative Assistant search.
 - c. Projects update: Pottle reviewed the status of the Schedule, New Vessel and Terminal Renovation projects. Discussion followed. It was noted that no final decision has been made on any of the projects and there will be more public outreach prior to them being taken up by the Board.
 - d. Wharf and MDOT Reports: None
7. General Announcements
 - a. Establish next meeting dates (it was noted the some meetings will be a week earlier due to holiday):

i. Executive Committee:	Thursday, December 6 at 7:45 AM
ii. Operations Committee:	Thursday, December 13 at 7:45 AM TBD
iii. Finance Committee:	Wednesday, December 19 at 7:45 AM TBD
iv. Board of Directors:	Thursday, December 20 at 7:45 AM
v. Government Relations Committee:	No meeting planned
vi. Pension Committee:	No meeting planned
vii. Personnel Committee:	No meeting planned
 - b. Correspondence: None
8. Public Comment:

- a. Schaeffer identified himself from Peaks Island and a member of the Peaks Island Council. He requested that the residents of Peaks Island be informed about the new boat. There is a concern about the size and an increased impact on tourism. He requested that one of Peaks Island representatives provide monthly reports.
 - b. Hoffman identified herself from Peaks Island and thanked the Directors for the work that they do. She requested a reason for replacing the Machigonne and why the replacement will be bigger.
 - c. Stankowiz identified himself from Peaks Island and asked about the new schedule and requested an update monthly to the Peaks Island Council
 - d. Penalver identified herself as the Chair of the Peaks Island Council. She thanked the Directors. She requested the consultant report be posted on the website, wanted an impact analysis of more people coming to the island and a comparison of a cost to run smaller boats.
 - e. Lloyd identified herself from Peaks Island and wanted to know if the consultants did any public outreach.
 - f. Halliday identified herself from Peaks Island and wanted to know what was meant by the June 2018 Board minutes Projects Update statement "For Peaks Island, the work is basically done."
 - g. Myers identified herself from Peaks Island and wanted to know the dates for the Schedule project and wanted to know about technology and online ticketing sales. She mentioned a virtual car ferry line and congestion on the Peaks Island side.
 - h. Rosenberg said she has concerns about the size of the new ferry and wants to preserve a year round community.
 - i. Myers asked for a second comment concerning congestion and felt ticket agents pushed tourist to Peaks over other islands and wants to share the burden/wealth of tourism with the other islands.
 - j. Director Overlock observed that if passenger counts go down prices will need to go up
 - k. Halliday asked for a second comment. She thanked Overlock for his concern. She is concerned about changes and suggested it is time to have a different approach for fares and charge residents less than tourists
9. Adjournment: Crowley moved to adjourn, Wentworth seconded. The vote was unanimous to adjourn (8:35 AM)

Respectfully submitted by:
Robin Clark, Clerk

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