

**CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING OF
December 19, 2019**

Directors Present: Cohen, Overlock, Crowley, Luedke, Clark, Johnston, Flynn, Doane, Murray, Higgins
Directors by Phone: Wentworth
Directors Absent: Braden
Public Present: G. Landry, A. Weber, M. Greene, L. LaMontagne, G. Kiladjian, C. Chess, j. Hoffman, M. E. Fitzgerald
Staff Present: Berg, Pottle, Mavodones, Gildart; Tracy

1. Call to Order: *The Board meeting was called to order at 7:46 AM by President Flynn, and he noted that the meeting was being recorded.*
2. Approve the minutes of the November 21, 2019 Board of Directors meeting: *Doane moved to approve the minutes of the November 21, 2019 meeting, Johnston seconded and the vote was unanimous and the motion passed.*
3. Business
 - a. Consideration and action regarding modifications to the new Down Bay schedule:
*Berg gave a background of the reason for the changes.
Mavodones provided a summary of all the proposed changes*
 1. 9:15 PM trip to Cliff and Chebeague on Fridays during the winter and shoulder sailing schedules
 - *Motion: Crowley made a motion to change the Friday 9:15 PM trip in the shoulder and winter schedules as presented in the Board packet.*
 - *Seconded: Luedke*
 - *Mavodones provided a detailed explanation of the proposed change*
 - *President Flynn opened the floor to public comments; there were none*
 - *President Flynn opened the floor to Board comments: Board discussion followed*
 - *Vote: For: 11; Against: 0; The motion passed unanimously.*
 2. 8:30 or 9:00 or 9:15 PM daily trip to Cliff and Chebeague every day during the winter and shoulder sailing schedules
 - *Mavodones provided a detailed explanation of the proposed change*
 - *Motion: Luedke made a motion to operate an 8:30 PM departure to Cliff and Chebeague Saturday through Thursday as presented*
 - *Seconded: Wentworth*
 - *President Flynn opened the floor to public comments;*
 - *Weber spoke in favor*
 - *President Flynn opened the floor to Board comments: Board discussion followed*
 - *Vote: For: 11; Against: 0; The motion passed unanimously.*
 3. 3:00 PM Down Bay Trip during the winter and shoulder schedules
 - *This item has been addressed with the Long Island School so it was not discussed by the Board*
 4. 12:00 PM departure from Long Island during the winter and shoulder schedules
 - *Mavodones provided a detailed explanation of the proposed change*
 - *Motion: Luedke made a motion for the change as presented*
 - *Seconded: Johnston*
 - *President Flynn opened the floor to public comments; None*
 - *President Flynn opened the floor to Board comments: None*
 - *Vote: For: 11; Against: 0; The motion passed unanimously.*
 5. 5:45 PM trip to Long Island and Diamond Cove during the summer sailing schedule
 - *Items 5 & 6 were addressed together (see below)*
 6. 6:15 PM trip to Little Diamond, Great Diamond, Cliff and Chebeague during the summer sailing schedule
 - *Items 5 & 6 were addressed together. Mavodones provided a detailed explanation of the proposed changes*

- *Motion: Luedke made a motion to change the 5:45PM service making outbound stops at LD, GD, DC in the summer schedule and return to Portland and to change the 6:15 PM service to depart at 6:00 PM making outbound stops at LI, CL and CH in the summer schedule*
 - *Seconded: Wentworth*
 - *President Flynn opened the floor to public comments;*
 - *LaMontagne spoke against*
 - *Kiladjian spoke in favor*
 - *Greene spoke in favor of a 5:45 PM direct to LI service*
 - *President Flynn opened the floor to Board comments:*
 - *Clark asked clarifying questions*
 - *Cohen asked clarifying questions*
 - *Overlock asked clarifying questions*
 - *Vote: For: 8; Against: 3 (Cohen, Overlock & Clark); The motion passed.*
7. *Bifurcate 5:45 PM Down Bay trip during the shoulder seasons (item was taken out of order)*
- *Motion: Luedke made a motion to extend the 5:45 PM & 6:00 PM summer service to the shoulder season*
 - *Seconded: Wentworth*
 - *President Flynn opened the floor to public comments; None*
 - *President Flynn opened the floor to Board comments: None*
 - *Vote: For: 10; Against: 1 (Clark); The motion passed.*
8. *8:00 AM Down Bay trip (Freight) on Saturdays during the shoulder schedules*
- *Mavodones provided a detailed explanation of the proposed change*
 - *Motion: Luedke made a motion for the change as presented*
 - *Seconded: Johnston*
 - *President Flynn opened the floor to public comments; Weber spoke in favor*
 - *President Flynn opened the floor to Board comments: None*
 - *Vote: For: 10 (Wentworth left call); Against: 0; The motion passed.*
- b. *Consideration and action regarding increasing the 2020 cruise and charter rates*
- *This item was postponed until the January meeting*
- c. *Executive Session*
1. *Murray moved to go into Executive Session for consultation with CBITD's attorney pursuant to 1 M.R.S.A Section 405(6)(E) regarding new health insurance requirements by the State of Maine; Doane seconded; Vote: For: 10; Against: 0; The motion passed.*
 2. *Murray moved to come out of Executive session; Johnston seconded; Vote: For: 10; Against: 0; The motion passed.*
- d. *Johnston moved to authorize the General Manager to enter into a memorandum of agreement with the Maine Marine Association to alter the terms of the collective bargaining agreement with the Shoreside and Marine bargaining units as they relate to health insurance and cash in lieu of insurance in conformity with the terms discussed in executive session. Murray seconded;*
- *President Flynn opened the floor to public comments: None*
 - *President Flynn opened the floor to Board comments: None*
 - *Vote: For: 10; Against: 0; The motion passed.*
4. *Workshop: There was no workshop*
5. *Treasurer's Report There was no Treasurer's report due to the late hour*
6. *General Information Reports: There were no reports due to the late hour*
- a. *Committee Reports*
 - b. *Staff Reports*
 - c. *Wharf and MDOT Reports*
 - d. *Projects update*
7. *General Announcements*
- a. *Establish next meeting dates:*
 - i. *Executive Committee: Thursday, January 2 at 7:45 AM*
 - ii. *Personnel Committee: Thursday, January 2 following Executive*

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| iii. Operations Committee: | Thursday, January 16 at 7:45 AM |
| iv. Finance Committee: | Wednesday, January 22 at 7:45 AM TBD |
| v. Board of Directors: | Thursday, January 23 at 7:45 AM |
| vi. Sales & Marketing Committee: | No meeting planned |
| vii. Government Relations Committee: | No meeting planned |
| viii. Pension Committee: | No meeting planned |

b. Correspondence

8. Public Comment *There were no public members remaining*
9. Adjournment *Overlock moved to adjourn the meeting; Johnston seconded; Vote: For: 10; Against: 0; The motion passed.*

Respectfully submitted by: _____
Robin Clark, Clerk