



CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING & PUBLIC HEARING OF
Thursday, July 24, 2025
56 Commercial Street, Portland, ME
In Person/Video Conference/Phone
 *Video of entire meeting is online [here](https://vimeo.com/showcase/11470098?share=copy).
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	Webex	<u>Attendance</u> In Person	Phone	Absent
Directors:				
Lavanture (Pres)		X		
Donovan (1 st VP)		X		
Pizey (2 nd VP)	X			
Hoffman (Treasurer)		X		
Luedke (Clerk)		X		
Higgins (Asst. Clrk)		X		
Cooper	X			
Belesca	X			
Cohen		X		
Crowley				X
Murray				X
Geary		X		

Staff:				
C. Gildart		X		
Mavodones		X		
Pottle	X			
Bowie		X		
Bryand		X		
Bishop		X		
Charette		X		

Public:				
Ross Sneyd		X		
Lynn Heinemann			X	
Call In User 1			X	

Guests:				

1. Call to Order
 - a. President Lavanture called the meeting to order at 7:45 AM.
 - b. It was noted the meeting is being recorded
 - c. Mavodones did roll call.
2. Approval of meeting minutes from June 26th, 2025
 - a. Hoffman moved approval of the meeting minutes for June 26th, 2025.
Donovan seconded. There was no public comment. The vote was 9 in favor and 1 abstention (Cohen).
3. Old Business
4. New Business
5. Workshops
6. General Information Reports
 - a. Committee Reports
 - i. Operations Committee report from Donovan. Initial workshop on Winter Schedule changes. Noted lack of public comment. Will workshop again in August with targeted date of next Board Meeting for approved changes. Discussion thus far included Peaks residents prefer no further changes at this time. Possible schedule adjustment of mid-afternoon down bay boat, 3 to 3:15. Discussion included removal of 1:00pm boat, maintaining noon. Also discussed 7:45 inner bay vs 8:00am down bay. Also briefly considered weekend schedules. Nothing finalized at this time.
 - ii. Hoffman introduced Finance Committee discussion. Noted that the financials presented are for May and May year to date. Commented that data will not be available for some time that reflects the impact of the vehicle rate change, noting that many purchased tickets valid for 60 days prior to the implementation of the rate change on 6/21/25. Further noted high annual and 90 day pass sales reported in RocketRez.
 - iii. Personnel committee update by Lavanture. Interview plan and review of candidates. 2 candidates moving onto 2nd round interviews, to take place next week. Prosearch screening 3-4 other candidates for committee review.
7. General Announcements
 - a. Election Announcement
 - i. Tuesday, November 4th elections.

b. Lavanture moves to establish next meeting dates. Donovan suggests the addition of a Vehicle Advisory Committee meeting (all meetings at 7:45 AM unless indicated otherwise):

- i. Personnel Committee: Wednesday, July 30th, 2025
- ii. Executive Committee: Thursday, August 7th, 2025
- iii. Operations workshop (winter schedule changes): Friday, August 8th
- iv. Vessel advisory - TBD
- v. Finance Committee: Wednesday, August 20th, 2025
- vi. Operations Committee: Thursday, August 21st, 2025
- vii. Board of Directors: Thursday, August 28th, 2025
- viii. Personnel Committee: TBD
- ix. Sales and Marketing Committee: TBD
- x. Government Relations Committee: TBD
- xi. Pension Committee: TBD

8. Public comment on any items not on the agenda

- i. No public comment

9. Directors comment on any items not on the agenda

- i. Cohen asks for PUC update on vehicle rate changes.
- ii. Lavanture clarifies District submitted request for information on time. PUC had one follow-up request which is to be submitted by 7/31/25. Currently being worked on.
- iii. Hoffman commends boat staff on service and timeliness. Ticket staff doing fantastic job explaining vehicle rate changes.
- iv. Mavodones commends boat, ticket and freight staff. Maintenance team as well.
- v. Higgins praises culture and team camaraderie.
- vi. Cohen relays public comment asking for identification visibility of crew.
- vii. Donovan encourages directors to attend other meetings of which they are non-committee members when possible.

10. Adjournment. Cohen moved to adjourn, Hoffman seconded. Vote was unanimous of those present.

Respectfully submitted by:

James Luedke, Clerk

A handwritten signature in black ink, appearing to read 'J. Luedke', is written over a horizontal line. The signature is fluid and cursive, with a long horizontal stroke extending to the right.