

**CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING OF
March 27, 2025**

56 Commercial Street, Portland, ME

In Person/Video Conference/Phone

*Video of entire meeting in three parts is [available online](#)

	Webex	<u>Attendance</u> In Person	Phone	Absent
<i>Directors:</i>				
Lavanture (Pres)		X		
Donovan (1 st VP)		X		
Pizey (2 nd VP)		X		
Hoffman (Treasurer)		X		
Luedke (Clerk)		X		
Higgins (Ast. Clk)		X		
Cooper		X	X	
Belesca				X
Cohen		X		
Crowley		X		
Murray		X		
Geary		X		

<i>Staff:</i>				
Warnock		X		
C. Gildart		X		
Mavodones		X		
Pottle			X	
Bowie		X		
Bryand		X		

<i>Public:</i>				
Lynn Heineman	X			
Ross Sneyd		X		
Call in user 1			X	
Call in user 2			X	
C. Chess			X	
Call in user 3			X	
Call in user 4			X	
Gino			X	

<i>Guests:</i>				
Connor Schratz		X		

1. Call to Order

- a. President Lavanture called the meeting to order at 7:47 AM.
- b. It was noted the meeting is being recorded

Mike Murray was appointed by order of the City of Portland to fill the vacant City of Portland seat for the remainder of the 2025 calendar year. James Luedke (Clerk) administered the oath and Murray was sworn in.

2. Approval of Minutes

- a. Crowley moved approval of the meeting minutes for March 2024, April 2024, May 2024, September 26, 2024 and February 2025 Board of Directors meetings. Hoffman seconded. The vote was 9 in favor and 1 opposed (Luedke)
- b. Hoffman submitted a comment in writing for an edit to the May 23rd minutes.

3. Business

- a. Consideration and action to approve the successor Collective Bargaining between District and Maine Marine Association (3/16/25-3/15/28) [executive session pursuant to MRSA 405 (6) D]
 - i. Crowley moved to go in to executive session pursuant to MRSA 405 (6) D. Lavanture seconded. The vote was unanimous of those present.
 - ii. Public Comment – Nate Mills, President of Maine Marine Association, recognized the hard work of the bargaining team and management.
 - iii. The Board came out of Executive Session and Donovan moved to approve the successor Collective Bargaining between District and Maine Marine Association (3/16/25-3/15/28) pursuant to the tentative agreement executed on March 14, 2025. Hoffman seconded. The vote was unanimous of those present.
- b. Consideration and action to adopt resolutions authorizing the General Manager and Operations Manager to apply for Federal assistance from the Federal Transit Administration
 - i. Donovan moved to adopt resolutions authorizing the General Manager to apply for Federal assistance from the Federal Transit Administration. Crowley seconded. The vote was unanimous of those present.
- c. Consideration and action to adopt the spring sailing schedule for calendar year 2025

- i. Donovan presented memo from staff gave an overview noting that rationale is cost savings and recommendations from senior captains about improved efficiency.
- ii. Higgins moved to extend the winter schedule until May 22nd. Hoffman seconded.
- iii. Public Comment
 - 1. Chess thanked folks for this change and thinks it's important. She wants to underline avoiding adding more boats. She thinks improved communication can reduce congestion.
- iv. Crowley asked if he could amend this so that it comes with evaluation of actual savings after it has been implemented
- v. Donovan asked it be tracked and good ridership data be kept
- vi. Hoffman noted Finance committee should be getting reports of monitoring and work with Operations on ridership data
- vii. Lavanture asked for a second to Crowley's amendment
- viii. Cohen seconded Crowley's amendment. The vote on the amendment was 9 opposed and 2 in favor (Crowley, Cohen).
- ix. Lavanture called a vote on the original motion to extend the winter schedule until May 22nd. The vote was unanimous of all present.
- d. Lavanture introduced Business Item 4F. Crowley moved to go into executive session pursuant to MRSA 405 6A to discuss a personnel matter. Cohen seconded. The vote was unanimous of all present (Cohen had left the meeting).
- e. The Board came out of Executive Session at 10:18 am.
- f. Donovan spoke to the need of a special Board meeting for the purpose of clear guidance from Board on process of Maquoit III and issue of governance that needs to be discussed on the process of designing and purchasing vessels, particularly on the Battery Steele.
- g. Hoffman noted public workshop on rates on April 2nd and will propose another date that is not at 7:45 am.
- h. Public Comment on items not on the agenda
 - i. Gino thought there was going to be a discussion on the rates.
 - 1. Hoffman noted process was still at the Finance Committee and there is a workshop on Wednesday, April 2nd at 7:45 am and noted best place to make comments is at that meeting.
- i. Lavanture adjourned the meeting at 10:20 am with only six members present.

Respectfully submitted by:

James Luedke, Clerk



