

**CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING OF
January 23, 2025**

56 Commercial Street, Portland, ME

In Person/Video Conference/Phone

*Video of entire meeting is online in two parts

	Webex	<u>Attendance</u> In Person	Phone	Absent
<i>Directors:</i>				
Lavanture (Pres)		X		
Belesca		X		
Donovan (1 st VP)		X		
Hoffman (Treasurer)		X		
Luedke (Clerk)	X			
Cohen		X		
Cooper	X			
Geary	X			
Crowley		X		
Needelman				X
Pizey (2 nd VP)		X		
Higgins (Ast. Clk)		X		

Staff:

Warnock		X		
C. Gildart		X		
Mavodones		X		
Pottle	X			
Bowie		X		
Bryand		X		
Bishop				
Mills	X			

Public:

Lynn Heineman	X			
Ross Sneyd		X		
Call In User	X			
Call In User	X			

Guests:

President Lavanture called the meeting to order at 7:46 AM.

Lavanture noted there are no workshops

Lavanture noted that approval of minutes is behind. She expects to take action only on December 2024 minutes today. The other minutes distributed will be addressed at February meeting. She will send something out requesting Board comments in advance of that meeting. The second tranche of outstanding minutes will be addressed separately; however, as soon as possible.

Hoffman outlined comments she had sent in writing concerning the December minutes. These were related to the pension related items, the Q2 budget and the staff report on 2024 audit.

Lavanture noted that the three pension related items from December indicated unanimous votes. She had recused herself from these votes, so that should be reflected.

Crowley moved to accept the December 2025 minutes, with the suggested revisions included by Hoffman and Lavanture included. Higgins seconded. The vote was unanimous of those present (Needleman and Cooper absent)

Crowley moved to enter executive session pursuant to MRSA 405 6D for the purpose of discussing labor negotiations between the District and Maine Marine Association. Cohen seconded. The vote was unanimous of those present (Needelman and Cooper absent)

The Board came out of executive at 8:45 AM (Cohen, Higgins and Geary had left the meeting)

Donovan provided an update from the January Operations Committee. The two primary topics covered related to the Maquoit Replacement Vessel Advisory Committee and Peak Vehicle Reservations.

Hoffman provided an update from the January Finance Committee meeting. Hoffman provided thanks to Laurie Bowie and Finance staff for their efforts. She noted the Committee had reviewed the data associated with passenger revenue (up about \$1M), ridership data (up 1%) and the 2024 and 2025 audits

Warnock provided a staffing update. He noted the pending hiring of an Assistant Port Engineer and Vice President of Finance.

Lavanture outlined upcoming committee meeting dates, including moving the Board meeting to February 27th

Lavanture noted she has finished putting committees together and will be publishing the list very soon

There were no public or Board comments concerning items not on the agenda

Crowley moved to adjourn. Hoffman seconded. The vote was unanimous of those present

Respectfully submitted by:

James Luedke, Clerk

A handwritten signature in black ink, appearing to be 'J. Luedke', written over a horizontal line.

