

**CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING OF
FEBRUARY 26, 2015**

Directors Present: Braden, Doane, Burr, Flynn, Donoghue, Crowley, Robinson (Overlock, Johnston & Moreau – via phone)

Directors Absent: Clark, Bonebakker

Public Present: P. Peretti, C. Miner, V. Kelly, J. Gerard, Laurel McClead – Drummond & Woodsum

Staff Present: Berg, Mavodones, Horr, Sawtelle, Gildart, Higham

1. Call to Order: The Board meeting was called to order by President Flynn at 7:50 AM, and he noted that the meeting was being recorded.
2. Approve the minutes of the January 22, 2015 Board of Directors meeting: Doane moved to approve the minutes of the January 22, 2015 meeting, Braden seconded and the vote was unanimous and the motion passed.
3. Business:
 - a. Consideration and action to change the expiration of the Bicycle 5-Ticket Book from 15 days after issue to 60 days after issue, effective April 18, 2015
Braden moved to change the expiration of the Bicycle 5-Ticket Book from 15 days after issue to 60 days after issue, effective April 18, 2015, and Doane seconded. Flynn opened the floor to public and Board comment. After discussion, the vote was unanimous and the motion passed (see attached “Agenda Item 3a”).
 - b. Consideration and action to include transportation of one bicycle for a monthly pass holder for an additional \$10 a month for all islands, effective April 18, 2015
Braden moved to include transportation of one bicycle for a monthly pass holder for an additional \$10 a month for all islands, effective April 18, 2015, and Doane seconded. Flynn opened the floor to public and Board comment. After discussion, the vote was unanimous and the motion passed (see attached “Agenda Item 3b”).
 - c. Consideration and action to make the non-commercial automobile/light truck/handicap plate/motorcycle year-round rate equivalent to the Winter non-commercial automobile/light truck rate of \$36.65, on Wednesdays only, on a permanent basis, effective April 18, 2015
Doane moved to make the non-commercial automobile/light truck/handicap plate/motorcycle year-round rate equivalent to the Winter non-commercial automobile/light truck rate of \$36.65, on Wednesdays only, on a permanent basis, effective April 18, 2015, and Burr seconded. Flynn opened the floor to public and Board comment. After discussion, the vote was unanimous and the motion passed (see attached “Agenda Item 3c”).
 - d. Consideration and action to extend the 11:00 AM Inner Bay (Diamond Pass) run until the end of October, on a permanent basis, effective May 21, 2015
Burr moved to extend the 11:00 AM Inner Bay (Diamond Pass) run until the end of October, on a permanent basis, effective May 21, 2015, and Burr seconded. After discussion, the votes was unanimous and the motion passed (see attached “Agenda Item 3d”).
 - e. Consideration and action authorizing the District’s President and General Manager to implement an Equal Employment Opportunity Program for the District
Doane moved to authorize the District’s President and General Manager to implement an Equal Employment Opportunity Program for the District, and Braden seconded. After discussion, the vote was unanimous and the motion passed (see attached “Agenda Item 3e”).
 - f. Discussion regarding Board Offsite (Saturday, February 28, 2015 at 9:30 AM at the Regency Hotel)
Berg reported that the Offsite agenda is in the Board packet, and the meeting will begin at 9:45 AM, but guests can arrive at 9:15 AM. Craig Freshley interviewed 14 people, including Directors, and created an agenda that includes the common themes of concern. The purpose of the meeting will be to come to an agreement on the priority of the items and a process in which they will be addressed.
 - g. Executive Session:

i. Discussion of General Manager's performance and objectives pursuant to 1 M.R.S.A. Section 405(6) (A)

Donoghue moved to go into Executive Session, Robinson seconded and the vote was unanimous and the motion passed. Doane moved to come out of Executive Session, Donoghue seconded and the vote was unanimous and the motion passed. Braden moved that the Board enter into a contract with General Manager Hank Berg pursuant to the two changes that were suggested by the Board, and to authorize President Flynn to prep (sign), and Robinson seconded. After discussion, the vote was unanimous and the motion passed.

ii. Discussion with Labor Consultant on collective bargaining pursuant to 1 M.R.S.A. Section 405(6) (D)

Donoghue moved to go into Executive Session, Crowley seconded and the vote was unanimous and the motion passed. Donoghue moved to come out of Executive Session, Crowley seconded and the vote was unanimous and the motion passed.

4. Workshop: None
5. New Board Business: None
6. Treasurer's Report: None
7. General Information Reports: None
 - a. Committee Reports:
 - b. Staff Reports:
General Manager's Report:
Operations Manager's Report:
 - c. Wharf and MDOT Reports:
 - d. Projects update:
8. General Announcements
 - a. Establish next meeting dates:
 1. Executive Committee: Thursday, March 5 at 7:45 AM
 2. Sales & Marketing Committee: No meeting planned
 3. Government Relations Committee: No meeting planned
 4. Pension Committee: No meeting planned
 5. Personnel Committee: No meeting planned
 6. Operations Committee: Thursday, March 19 at 7:45 AM
 7. Finance Committee: Wednesday, March 25 at 7:45 AM
 8. Board of Directors: Thursday, March 26 at 7:45 AM
 - b. Correspondence
8. Public Comment: None
9. Adjournment: Crowley motioned, Donoghue seconded and the vote was unanimous to adjourn at 9:20 AM.

Respectfully submitted by: _____
Robin Clark, Clerk