

CASCO BAY ISLAND TRANSIT DISTRICT

MINUTES OF THE MEETING OF

MARCH 26, 2009

Directors Present: Rockett, Johnston, Doane (via phone), Phipps, Flynn, Moreau, Overlock, Peretti, Donoghue (arrived at 8:00 a.m.), Crowley, Hoffner

Directors Absent: Hoppin

Others Present: Mac McKone, Howard Pedlikin, Lisa Lynch, Jane Gerard, Peggy Peretti, Tom O'Reilly, Chris Papkee, Marjorie Phyfe

Staff Present: Debo, Mavodones, Sawtelle, Baker, Horr, Williams, Spaulding, Mills

1. Call to Order: The meeting was called to order by President Rockett at 7:50 a.m.

2. Approve Minutes of January 22, 2009 Board of Directors Meeting (corrected), the Minutes of February 26, 2009 and Minutes of March 5, 2009, Special Board Meeting: Phipps moved, Overlock seconded and the vote was 10 for and 1 abstain (Doane) to approve the Minutes of January 22, 2009. Phipps moved, Overlock seconded and the vote was 10 for and 1 abstain (Doane) to approve the minutes of February 26, 2009. Overlock moved, Phipps seconded and the vote was 6 for, 2 abstain (Doane, Moreau) and 2 against (Crowley, Peretti) to approve the minutes of March 5, 2009. All three Minutes were approved. After discussion, the Board agreed that no vote was necessary for the notes from the Public Hearing held on March 4th and continued on March 16th.

3. Treasurer's Report: Overlock gave an overview of the financial statement for February 2009. He noted that revenues and expenses are tracking fairly close to budget. He answered questions from the Board on the report.

4. General Information Reports:

- a. President's Report: President Rockett thanked the Management and Staff of CBITD for the very intense and hard work that they have put forth on the upcoming Business items. She also assured all that management, staff and committees will continue to work on cost savings.
- b. Committee reports: There were no committee reports. The Finance and Rate Structure Committee reports will be taken up under the Business items a and b.
- c. Island Wharfs Report: Sue Moreau had nothing to report.
- d. Staff Reports: The Staff reports are included in the Board Package. Debo updated the Board on the stimulus funding for the new vessel and also gave a brief overview of her meeting with the FTA and the City of Portland regarding the status of the Casco Bay Garage. She also answered questions regarding the status of a grant for a new ticket/pass vending and data recording system.

5. Public Comment: Comments included a question on the Gate 4 repair costs was asked. Howard Pedlikin of Peaks Island presented a petition signed by islanders protesting the possible rate increase.

6. Business:

- a. Action Item: Finance Committee recommendations for FY10 Budget: Hoffner moved and Phipps seconded to approve the FY 10 Budget as recommended by the Finance Committee. Peretti moved to amend the motion to cut expenses and fuel consumption by 3.86%, add an additional \$2.00 to the cost of tour tickets and reduce the cash reserve to \$150,000. Flynn seconded and the vote for the amendment was 4 for, 6 opposed (Phipps, Rockett, Moreau, Overlock, Johnston, Hoffner) and 1 abstain (Donoghue) and the amendment failed. The vote for the motion was 6 for, 5 opposed (Donoghue, Peretti, Flynn, Doane, Crowley) and the motion was approved to accept the FY 10 Budget as presented.
- b. Action Item: Rate Structure Committee recommendations for FY 10 Budget: Overlock gave an overview of the Rate Structure committee recommendations and added that contingency plans should be developed with actions in place for unforeseen budget

shortfalls. It was agreed that these plans should be vetted through the Operations Committee. Overlock also discussed items that are being implemented to reduce expenses. Overlock then moved and Phipps seconded to approve the Rate Structure Committee recommendations. Rockett asked for public comment. After hearing public comments, the vote was 7 for and 4 opposed (Crowley, Peretti, Flynn, Doane) and the motion passed.

- c. Executive Session: Labor Contract discussions (status report) 1 M.R.S.A. sect 405 (6)(D), note, may be held out of order: Overlock moved, Johnston seconded and the vote was unanimous to go into Executive Session. Overlock moved, Johnston seconded and the vote was unanimous to come out of Executive Session.

- d. Per Director's Peretti's request for investigation into the possibility of reducing the crewing on the Machigonne by one Deckhand, Operations Manager Mavodones explained that he had spoken with the USCG, captains, and crew about the issue and had concluded that it would be unsafe to do so because there would not be sufficient crew to meet critical staffing needs for "man overboard" situations. Captain/Deckhand Nate Mills spoke and indicated that he, too, had spoken with other captains and crew members and concurred that marine-side employees did not believe it would be safe to reduce crewing on the Machigonne.

7. New Business: none

8. Workshop: Strategic Plan for Fiscal year 2010 tabled. This topic will be taken up early on the next monthly agenda.

9. General Announcements:

a. Establish next meeting dates:

- i. Executive Committee: Thursday, April 9th at 7:45am
- ii. Rate Structure Committee: Thursday, April 9th at 8:15am
- iii. Sales and Marketing: Tuesday, April 14th at 7:45am
- iv. Operations Committee: Thursday, April 16th at 7:45am
- v. Finance Committee Meeting: Weds. April 22nd at 7:45am
- vi. Board of Directors Meeting: Thursday, April 23rd at 7:45am

b. Correspondence: none

10. Adjournment: The meeting was adjourned by acclimation at 9:30.

Respectfully submitted by: _____