

CASCO BAY ISLAND TRANSIT DISTRICT

MINUTES OF THE MEETING OF

NOVEMBER 19, 2009

Directors Present: Phipps, Moreau (via phone), Flynn, Hoffner, Doane, Johnston, Overlock, Rockett, Peretti, Hoppin, Crowley, Donoghue (arrived at 8 a.m.), (A.J. Alves, Erno Bonebakker; new directors)

Directors Absent:

Others Present: Mac McKone

Staff Present: Mavodones, Sawtelle, Horr, Williams, Baker. Cressey

1. Call to Order: The Annual Board meeting was called to order by President Rockett at 7:50 a.m.
2. Approve Minutes of October 22, 2009 Board of Directors Meeting: Hoffner moved, Johnston seconded and after a noted change by Director Phipps to change wording from illegal to improper under the Finance Committee report, the vote was unanimous to accept the minutes of the October 22, 2009 Board of Directors meeting.
3. Treasurer's Report: Overlock reviewed the October financial statements noting that there was nothing unusual other than legal fees are up. Doane moved, Phipps seconded and the vote was unanimous to accept the treasurer's report.
4. General Information Reports:
 - a. President's Report: Board President Rockett thanked Jim Phipps for his many years of service to the Board and presented him with a gift certificate from Casco Bay Lines. Chris Hoppin then thanked Donna Rockett for her service to the Board during a very difficult term and presented her with a gift certificate from Casco Bay Lines and then a letter of thanks for their service from the Board was given to both Donna Rockett and Jim Phipps along with a personal gift from the Board.
 - b. Committee Reports: Rate Structure Committee Chair Chris Hoppin reported that the committee met and continued discussions on two way ticketing. The committee discussed incentives for bikes including annual passes. The next Rate Structure Committee meeting is schedule to be determined. Sales and Marketing Chair Scott Johnston said the Sales and Marketing Committee had met and discussed the inter-island cruise which will be held in February. The next meeting is scheduled for January 12th.
 - c. Staff Reports: The Interim General Manager's report is included in the Board package. Peretti noted that Deck Hand Kris Austin was leaving Casco Bay Lines and wanted to mention that she did a great job while working for CBL.
 - d. Wharfs and other DOT reports: Sue Moreau reported that Warren Knowles update will be available in December.
5. Public Comment: There were no public comments received.

6. Business:

- A. Accept Clerk's Certification of the election results: Phipps moved, Hoppin seconded and the vote was unanimous to certify the Election Results of November 4, 2008 for the CBITD Board of Directors. The results are:

Tabulation
2009 CBITD Director's Election

	Peaks Island	Absentee for Diamonds, Cliff & Peaks	Diamonds & Cliff on Election day	Long Island	Chebeague Island	TOTALS
Director, Peaks Island						
Dan Doane	353	153	6	100	133	745
Director, Chebeague Island						
Erno Bonebakker	239	118	8	100	209	674
Director, Long Island						
Bill Overlock	227	112	9	148	132	628
Director, At-Large						
Anthony Alves	342	121	2	53	18	536
Emily Jacobs	62	75	11	99	124	371

- B. Qualification of New Directors: Dan Doane, Clerk, administered the Oath of Office to the newly elected directors, Erno Bonebakker, A.J. Alves Dan Doane and Bill Overlock.

C. Nomination of Board Officers: Nominating Committee spokesperson Johnston listed the recommendations of the Nominating Committee: Patrick Flynn, President; Frank Peretti, 1st Vice President; Chris Hoppin, 2nd Vice President; Bill Overlock, Treasurer; Dan Doane, Clerk; Matt Hoffner, Assistant Clerk. The Chair opened the nominations to the floor. No other nominations were made. The vote by secret ballot elected the above nominations as presented by the nominating committee.

D. Oath of Office of Board Officers: CBITD Clerk Doane administered the Oath of Office to the newly elected Board Officers and Rockett vacated the President's seat and invited newly elected President Flynn to continue the meeting.

E. Adopt Resolution authorizing the President, Treasurer and General Manager to open bank accounts, sign checks and perform other necessary banking and financial functions: Peretti moved, Crowley seconded and the vote was unanimous to adopt the following Resolution:

That Gorham Savings Bank be, and hereby is, designated as a depository of funds for this organization and that the funds deposited in the name of this organization shall be subject to withdrawal upon the personal signature of any ___1___ of the people listed below and the personal signature of any ___2___ people listed below for checks in excess of ten thousand dollars (except for insurance premiums, where one signature is acceptable).

That the Bank be furnished with specimen signatures of said persons and that a security procedure be agreed upon. The Bank is authorized to pay any instrument so signed or payment orders so verified, even if payable to the individual order of the person signing same or issuing the payment order on behalf of the organization.

That all foregoing authorities shall be and continue in full force revoked or modified by written notice in format acceptable to and actually received by the Bank.

F. Executive Session: Discussion with counsel on terms of the District's lease with the City of Portland pursuant to 1.M.R.S.A. sec 406 (6)(c) and (e)

G. Executive Session: Discussion on General Manager Search, 1 M.R.S.A. sec 405 (6)(a): Peretti moved, Overlock seconded and the vote was unanimous to go into Executive session. Peretti moved, Overlock seconded and the vote was unanimous to come out of Executive Session. Overlock moved, Peretti seconded and the vote was 11 for, 1 opposed (Flynn) to accept the recommendation of the Search Committee. Peretti moved, Doane seconded and the vote was unanimous to accept the Search Committee recommendation on other personnel matters.

7. New Business: There was no new business.

8. Workshop: There were no workshop items.

9. General Announcements:

a. Scheduled meetings:

Special Board of Directors meeting: Wed. Dec. 2nd, 7:45 a.m.

Executive Committee, Thursday, December 3rd 7:45 a.m.

Rate Structure, TBD

Sales and Marketing, Tues, Jan. 12th, 7:45 a.m.

Operations Committee, Thursday, December 10th, 7:45 a.m.

Finance Committee, Wednesday, December 16th, 7:45 a.m.

Bd. of Directors meeting, Thursday, December 17th, 7:45 a.m.

10. Adjournment: The meeting was adjourned at 9:50 a.m.

Respectfully submitted by: _____ Dan Doane, Clerk