

CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE MEETING OF
May 27, 2010

Directors Present: Alves, Hoppin, Peretti, Flynn, Bonebakker, Johnston, Doane, Hoffner, Crowley

Directors Absent: Overlock, Moreau, Donoghue

Others Present: Kevin Attra

Staff Present: Berg, Mavodones, Sawtelle, C. Gildart

1. Call to Order: The Board meeting was called to order by President Flynn at 7:45 a.m. President Flynn noted that the meeting is being recorded.
2. Approve Minutes of the April 22, 2010 Board of Directors meeting: Hoffner moved, Doane seconded and the vote was unanimous to accept the minutes of the April 22, 2010 Board of Directors meeting.
3. Treasurer's Report: Peretti reviewed the April financial statements noting that there was nothing unusual and the numbers remain favorable. Peretti also noted that Hank had been working to get a good price in order to lock in for the vessel fuel contract for September 1, 2010. The best price available to lock in at was \$2.45. Hoffner moved, Peretti seconded and the vote was unanimous that although the GM has been given the authority to execute the fuel contract that the Board confirms his authority and recommend he execute the fuel contract at \$2.45 for a fixed gallon amount or approximately one year worth of fuel.
4. General Information Reports:
 - a. Committee Reports:

Operations Committee Chair Dan Doane reported that committee discussed Wi-Fi, an ad hoc committee for the terminal expansion, financial information in regards to e-ticketing, and in house oil changes. Sales and Marketing Committee Co-Chair Chris Hoppin noted that the committee discussed the inter-island cruise, a possible Sunday brunch cruise, and signage. Governmental relations Chair Chris Hoppin reported that the committee discussed creating a fact sheet about CBITD so everyone is on the same page. The committee is also discussing rejuvenating the legislator cruise.
 - b. Staff Reports: The Operations update is included in the Board package. Hank noted that he had met with the Asst. City Manager about the lease and the parking garage. He also met with Chief Fred Lamontagne from the Portland fire Department in regards to the pier. It was a good conversation and the hope is that all parties can continue to discuss plans for the pier in the future.
 - c. Wharf and other DOT reports: There where no wharf reports. Matt Hoffner commented that Diamond Cove is doing an overhaul on the dock and it is moving along very well.
5. Public Comment: There was no public comment.

6. Business:

- a. Discussion of Wi-Fi service for the terminal and boats: Matt Hoffner reported that Wi-fi is a subject that has come up in the past. After doing some research there was a possibility of putting Wi-Fi in the terminal and on the boats as well. Matt brought in an IT guru to address two concerns, one that internet access was available outside the CBL firewall and two, security and safety in regards to what sites people would have access to. The proposal is to test Wi-Fi in the terminal and on the Down Bay boat, if it is successful on the Down Bay boat than there would be the potential to put it on other boats. The cost is \$1495 for set-up and beginning the test. In an attempt to keep the recurring costs of this project revenue neutral there would be paid banner advertising on the Wi-Fi splash pages. The Operations Committee is asking for a vote from the board to proceed with Step 1 which is installing Wi-Fi in the terminal and one board one vessel for a test to see if it works. Erno moved and Johnston seconded and the vote was unanimous to authorize CBL to proceed with Phase 1 of the Wi-Fi proposal.
- b. Discussion of Annual Inter-Island Board Meeting on Bay Mist: President Flynn noted that per the by-laws there needs to be an annual meeting on one of the islands or on the boat. Nick Mavodones commented that the staff is looking for direction on whether to continue with the inter-island meeting on the boat or go back to the old way of doing it by going to different islands. Bonebakker moved to having island meetings on Peaks Island and Long Island linked to island association meetings, Hoppin seconded, and the vote was 1 in favor (Bonebakker) and 7 opposed (Hoffner, Crowley, Johnston, Peretti, Doane, Flynn, Alves). Hoffner moved, Doane seconded and vote was unanimous to have the island meeting on the Bay Mist in late July.
- c. Act on Resolution(s) authorizing the General Manager to be assigned a Personal Identification Number (PIN) for the FTA's Transportation Electronic Award and Management System (TEAM): Erno moved, Crowley seconded and the vote was unanimous to authorize Henry Berg, General Manager to sign and use a Personal Identification Number (PIN) for the execution of annual certificate and assurances issued by the Federal Transit Administration, submission of all FTA grant applications, and execution of all FTA grant awards on behalf of the officials below for the FTA's Transportation Electronic Award and Management System (TEAM).
- d. Executive Session (if needed)
 - i. Discussion with Labor Consultant on collective bargaining pursuant to M.R.S.A Section 405(6) (D): Hoppin moved, Hoffner seconded, and the vote was unanimous to go into Executive Session.

7. Workshop: None

8. General Announcements:

a. Scheduled meetings:

Operations Committee: Thursday May 6th at 7:45 a.m.

Sales and Marketing: Tuesday May 11th at 7:45 a.m.

Government Relations Committee: Wednesday May 12th at 7:45 a.m.

Finance Committee Meeting: Wednesday May 26th at 7:45 a.m.

Board of Directors Meeting: Thursday May 27th at 7:45 a.m.

Rate Structure: No meeting in May

9. Adjournment: The meeting was adjourned at 9:30 a.m.

Respectfully submitted by: _____

Dan Doane, Clerk