

**CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE MEETING OF
June 25, 2009**

Directors Present: Rockett, Johnston, Doane, Phipps, Flynn, Peretti, Crowley, Hoffner, Hoppin, Donoghue, Overlock

Directors Absent: Moreau

Others Present: none

Staff Present: Williams, Sawtelle

1. Call to order: The meeting was called to order by President Rockett at 7:45 am. Rockett announced that the Board will go into Executive Session and discuss Business Agenda item 6 C, Personnel Committee discussion – to be held in Executive Session – 1. M.R.S.A. sec. 405 (6)(A) prior to any further business. Hoffner moved, Peretti seconded and the vote was unanimous to go into Executive Session. Hoppin moved, Phipps seconded and the vote was unanimous to come out of Executive Session. Hoffner moved to accept the resignation of Catherine Debo, CBITD General Manager, effective December 31, 2009. The Board respects Ms. Debo's need to see to family commitments. In the next six months, Ms. Debo will continue to be engaged in special projects for CBITD in which she has been actively involved, and to provide additional assistance as requested to support the organization – through the media of phone, internet or in person. The Board, employees and island residents thank her for her commitment and hard work to improve CBITD. Hoppin seconded the motion and the vote was unanimous to approve the motion. Jim Phipps underscored the appreciation of Ms. Debo's work and is sorry to see her go. Peretti then moved to appoint Nicholas Mavodones, currently Operations Manager, as Interim General Manager, effective July 10, 2009, until a new General Manager is appointed. Flynn seconded and the vote was unanimous to approve the motion. Comments of appreciation were received from Board members and especially from Finance Committee Chair, Bill Overlock.

2. Approve Minutes of May 28, 2009 Board of Directors Meeting: Phipps moved, Donoghue seconded and the vote was unanimous to accept the Minutes of May 28, 2009 Board of Directors meeting.

3. Treasurer's Report: Overlock reviewed the May 2009 Financial statements and answered questions from the Board regarding the Line of Credit.

4. General Information Reports:

a. Presidents Report: There was no Presidents Report.

b. Committee Reports: Sales and Marketing Committee chair Scott Johnston noted that there will be no committee meeting in July or August but will begin meeting in September. He commented on the signage for travelers coming into Portland and also commented on retail sales being on hold for now. There was no Operations Committee meeting in June. The Committee

will meet on July 16th to discuss the contingency plan. Hoppin said the Rate Structure Committee will meet on July 9th, right after the Executive Committee meeting.

c. Island Wharfs Report: There was no wharfs report.

d. Staff Reports: The staff Reports are included in the Board Package. Phipps discussed the FTA and City of Portland review of the lease agreement. It was noted that any further communications will be handled by President Rockett and Board member Phipps. Attorneys for the City of Portland and CBITD will review the lease agreement and get back to the FTA with answers. Also discussed was the future of the Maine State Pier which includes the CBITD facility and should be considered in all discussions.

5. Public Comment: There was no public comment.

6. Business:

a. Set date of CBITD Sponsored Annual Meeting aboard the Bay Mist: Hoffner moved and Doane seconded to set the date to July 23rd, leaving Portland at 5:30 p.m. The agenda will be set at the Executive Committee meeting on July 9th.

b. Executive Session: Labor negotiations update (status report) 1 M.R.S.A Section 405 (6)(A): The Board did not go into executive session. Rockett updated the Board regarding the limited agreement between the Labor Union and CBITD which includes a switch to Anthem from Harvard Pilgrim Insurance, effective on July 1, 2009 and an agreement to meet again in October 2009.

c. Executive Session: Personnel Committee discussion 1 M.R.S.A. Section 405 (6) (A), note, held out of order: :

7. Workshop: There was no workshop

8. New Business: None

9. General Announcements:

a. Establish next meeting dates:

Executive Committee: July 9, 7:45 a.m.

Rate Structure: July 9, 8 a.m.

Annual CBITD Sponsored Island meeting: July 23, 5:30 p.m.

b. Correspondence: none

10. Adjournment: The meeting was adjourned at 9:00 a.m.

Signed: _____

Dan Doane, Clerk